WHNS - EEO Public File Report

In compliance with the Equal Employment Opportunity rules of the Federal Communications Commission, WHNS submits the following FCC EEO Public File Report. This report, required by 47 C.F.R. section 73.2080c(6), is filed on the WHNS website and in the WHNS Public File and consists of three (3) parts as follows:

- 1. A form for each job vacancy filled by the station from August 1, 2004 to July 31, 2005 entitled the **"Recruitment Sources Report"** which includes the following information:
 - *A list of all job vacancies filled by the station employment unit during this reporting period, identified by job title.
 - *The Recruitment Sources used to fill those job vacancies, identified by name.
 - *The Recruitment Source referring the hiree for each job vacancy.
- 2. A second form entitled "Interviewee Records Report" listing the following information:
 - *Each Recruitment Source listed by name, contact name, address and phone number.
 - *The total number of persons interviewed for job vacancies between August 1, 2004 to July 31, 2005.
- 3. A brief description of Recruitment Initiatives.

WHNS INTERVIEWEE RECORDS REPORT

Job Vacancies: August 1, 2004, through July 31, 2005

This Report lists all Recruitment Sources and the total number interviewees referred by each Reruitment Source during this reporting period.

National Association of Information Journalists Association of Information Journalists Association of Information Journalists Association of Information Informa	# Intervie	wees		Referral Sources	<u>Sources</u>											
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North Greenville College	•															
North Greenville College	•								7801 N. Tigerville Rd., Box 1892	Tigerville						
South Carolina State University	•								P.O. Box 1892							
Tip-Gounty Technical College	-								300 College Street							
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South Carolina Job Service	•		•			864,503,5124	864.503.5931	Career Placement Office								
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*If contacts change during the reporting period, note date and name changes below.

Industry/Employee Referral Internal Promotion Internal Candidate

Networking/Walk-In

17

TOTAL 100

Greenville Technical College - Contact changed from Frances Brockman to Betty Vaughn (prefers all postings on website - www.greenvilletech.com)

Change in contact person at Greenville News Piedmont from Natalie Satterfield to Monica Miller. 9/10/04

9/13/04

9/29/04

11/16/04

Change in contact person is Creenville News Prediction (in National Statement of Montact Institute Contact person for Spartanburg Herald Journal - Nancy Mullinax.

Added contact person for Spartanburg Herald Journal - Nancy Mullinax.

Added Isothermal Community College and Lander University to contact list per their requests.

Change in contact person at University of South Carolina-Spartanburg (USC Upstate Career Center) from Sherry McAdams to John Montemayor.

Added new contact - Linwood Hagin, Ph.D., Chair, Mass Communication Dept @ North Greenville College. 11/16/04

Change in contact person at Greenville News Piedmont from Monica Miller to Lindsay Christensen.

Added referral source - AAJA (Asian American Journalists Association) 1/20/85

1/31/95

Privacy Notice: The FCC requires all stations to report the names of community organizations requesting job vacancy information plus the contact person, address, and telephone number of each organization in an annual EEO Public File Report that is available to the general public. By requesting to be notified of

job vacancies, you consent to the public disclosure of this information as required by the FCC.

Type of Recruitment Initiatives	Date	Brief Description of Initiative/Names of station personnel involved in Initiative	Co-Sponsor's (if applicable)
Code of Business Conduct and Ethics Web-Based training program	August 1, 2004 - July 31, 2005	Department heads, supervisors and employees (including the General Manager) participated in the Code of Business Conduct and Ethics web-based training program. This program reviewed business practices and procedures, including an overview of equal employment opportunity regarding harassment and discrimination.	Meredith Corporation's EEO & Employee Relations Department
Equal Employment Opportunity Web-Based training program	August 1, 2004 - July 31, 2005	Department heads, supervisors and employees participated in the Equal Employment Opportunity web-based training program. This program reviewed discrimination and harassment based on race, religion, sex, national origin, color, age, disability, sexual orientation and other protected classes under the law.	Meredith Corporation's EEO & Employee Relations Department
Internship Program	August 1, 2004 - July 31, 2005	17 students participated in the WHNS Internship Program. Interns worked in the News, Production, Graphics, Creative Services and Sales departments. These interns performed such duties as floor direction, operating studio camera/prompter, system editing/writing news stories, assisting photographers with equipment and lighting, weather graphics, assisting with sales activities, researching log discrepancies and network desktop administration.	Bob Jones University Clemson University Florida State University Furman University Lander University New York University North Greenville College Trl County Tech-Pendleton,SC University of South Carolina USC-Upstate
WHNS Web Site	August 1, 2004 - July 31, 2005	WHNS web site instructs organizations who wish to receive notification of job openings at WHNS-TV to contact the Personnel Administrator at WHNS-TV. The WHNS-TV address, phone number and email address are listed.	WHNS Web Site
WHNS-TV ол-air announcements	August 1, 2004 - July 31, 2005	WHNS on air PSA announcement instructs organizations who wish to receive notification of job openings at WHNS-TV to contact the Personnel Administrator at WHNS-TV. The WHNS-TV address, phone number and email address are listed.	WHNS - TV
Unity Conference Washington, DC	August 3 - 7, 2004	Participated in the Media and Career Expo on 8/03/04 - 8/07/04 in Washington, DC. We provided a detail list of all job openings available at the station and informational handouts were available that gave our office locations and detailed description of all available positions. Meredith employees were there to answer questions. The conference attracted nearly 10,000 journalists from NABJ, NAHJ, NAAJ and National Assoc.of Native American Journalist. Key note speakers were: President George Bush, John Kerry and Colin Powell.	Journalist of Color 2004 Convention

Type of Recruitment Initiatives	Date	Brief Description of initiative/Names of station personnel involved in initiative	Co-Sponsor's (if applicable)
Programs sponsored by educational institutions relating to career opportunities in broadcasting	August 5, 2004	9 Girls / 2 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, select our news stories and cover breaking news stories. Questions may be asked by the group at any point during the tour. Tour Leaders: WHNS Technical Director and National Sales Assistant	Girl Scout Troop #544 & #427
Media Sponsor/ Partner	August 7 - 11, 2004	WHNS' sponsorship of the Urban League of the Upstate Job Fair. Station produced "Job Tips Series" for interviewee's on how to dress, how to prepare a resume, questions to ask, etc., spots aired 8/07/04 - 8/11/04 leading to the career connection on 8/11/04. WHNS aired a total of 43 spots, and also ran a news story on Saturday, 8/07/04, and Sunday, 8/08/04 on "The 10 O'Clock News" promoting the Urban League job fair.	Greenville Urban League of the Upstate's 2004 Career Connection
Job Fair	August 11, 2004	WHNS Department heads (Phyllis Olson, Stan Crumley, Terry Conway, Alan DeFlorio, Jerry Garvin & Joan Lovelace) manned the station's booth at the annual Career Connection Job Fair. Managers spoke with job seekers concerning current WHNS' job openings. Actively recruited for a Graphic Artist, Local Sales Account Executive and interns.	Greenville Urban League of the Upstate's 2004 Career Connection
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	August 19, 2004	Four students from Boiling Springs High School job shadowed in WHNS' newsroom from 2:00 - 4:00 PM on August, 19, 2004, and observed the daily editorial meeting, story assignment for the night, editing systems and production control operations. This was a class requirement for these students.	Boiling Springs High School
Programs spensored by educational institutions relating to career apportunities in broadcasting	September 23, 2004	8 Children / 2 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, how satellite works and all aspects of a television studio. Questions may be asked by the group at any point during the tour. Tour Leaders: WHNS Technical Director and National Sales Assistant	
Safety Presentation	September 25, 2004	WHNS Talent, Diana Watson emceed a bicycle rodeo held in the parking lot of Kohl's Department Store on Woodruff Road in Greenville. This event was aimed at improving bike safety. Dozens of free bike helmets were given to the children and they were invited to ride their bicycles through an obstacle course.	Greenville Safe Kids

Type of Recruitment Initiatives	Date	Brief Description of Initiative/Names of station personnel involved in Initiative	Co-Sponsor's (if applicable)
Programs sponsored by educational nstitutions relating to career opportunities n broadcasting.	October 6, 2004	Weather Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to 2nd graders about the different seasons and weather changes we experience in our area, and what it is like to be a broadcast meteorologist. Spoke to the students about weather safety. Questions and answers followed the session	Bethel Elementary School
Freedom of Information Act	October 8, 2004	WHNS Talent, Diana Watson was the speaker at the SC Association of Legal Investigators about the Freedom of Information Act. The purpose for these private investigators was to understand the research tools used by the media when conducting our own investigations. Answered a number of questions and spoke to approximately 100 people attending conference.	SCALI Conference Spartanburg, SC
Programs sponsored by educational nstitutions relating to career opportunities in broadcasting	October 11, 2004	WHNS Talent, Diana Watson moderated the debate involving three school board candidates in Greenville County. The candidates were asked questions and answered them providing their own personal insight to the audience which included students, parents and school officials. The attendees and candidates were impressed with Diana's professionalism as a political moderator. A WHNS Photographer was there to shoot video at this event.	Riverside Middle School
Programs sponsored by educational Institutions relating to career opportunities in broadcasting	October 14, 2004	10 Boys / 4 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was more interested in the technical aspect, news production, computer graphics and commercial production. This group also wanted to understand what type of experience and education is needed to work at a broadcast station. Questions may be asked by the group at any point during the tour. Tour Leaders: WHNS Technical Director and National Sales Assistant	Palmetto Boys Sheller
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	November 3, 2004	Weather Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to 2nd graders about the different seasons and weather changes we experience in our area, and what it is like to be a broadcast meteorologist. Spoke to the students about weather safety. Questions and answers followed the session	Westcliffe Elementary
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	November 10, 2004	Weather Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to 8th grade boys about our job responsibilities and what it is like to be a broadcast meteorologist. We talked about educational requirements needed for news and/or meteorology. Questions and answers followed the session.	League Academy
Career Day	November 17, 2004	Career Day Presentation by WHNS Tatent, Michael Smith and Jillian Simmons about the different jobs in broadcasting, educational requirements for meteorologists, and how we do our jobs on television. Questions and answers followed the session.	Blue Ridge High School

WHNS Recruitment Initiatives Report

August 1, 2004 through July 31, 2005

Type of Recruitment Initiatives	Date	phiat Doort phone	Co-Sponsor's (if applicable)
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	November 17, 2004	station personnel involved in Initiative Two students from Career & Technology Center at Anderson School District shadowed for two hours in Master Control, two hours in Promotions/Creative Services and one hour in the News Room. Students participated in discussions with WHNS employees about their job functions and required job training.	Anderson School Districts 1 & 2 Career & Technology Center
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	November 19, 2004	Weather Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to Kindergarten through 8th grade students about our job responsibilities and what it is like to be a broadcast meteorologist, and how a television station operates. Questions and answers followed the session.	New Hope Baptist Church
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	November 19, 2004	Two students from Career & Technology Center at Anderson School District shadowed for two hours in Master Control, two hours in Promotions/Creative Services and one hour in the News Room. Students participated in discussions with WHNS employees about their job functions and required job training.	Anderson School Districts 1 & 2 Career & Technology Center
Programs sponsored by educational institutions relating to career opportunities in broadcasting	December 2, 2004	4 Girls / 3 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, news operations, live truck satellite operations and editing. Questions may be asked by the group at any point during the tour. Tour Leader: WHNS Technical Director	Girl Scout Troop #355
Programs sponsored by educational institutions relating to career opportunities in broadcasting	January 13, 2005	11 boys / 11 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, Including a weather demonstration with the green screen. This group was especially interested in meeting our newscast anchors and reporters, and seeing themselves on television. Questions may be asked by the group at any point during the tour. Tour Leader: WHNS National Sales Assistant	Boy Scout Troop #14
Career Day	January 21, 2005	Career Day Presentation by WHNS Anchor, Diana Watson. Spoke with the 3rd grade class about working in the news business and how video and stories make the air. Questions and answers followed the session.	Crestview Elementary School
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	January 28, 2005	Presentation by WHNS Anchor, Diana Watson. Spoke with elementary students about working in the news business and how video and stories make the air. Showed students videotape of newscast. Questions and answers followed the session.	Chandler Creek Elementary
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	February 2, 2005	Weather and News Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to 6th grade students about news stories and basic weather patterns and what it is like to be a broadcast meteorologist. Spoke to the students about broadcast meteorologist weather safety. Questions and answers followed the session.	Barry Shoals Intermediate School

Type of Recruitment Initiatives	Date	Brief Description of Initiative/Names of station personnel involved in Initiative	Co-Sponsor's (if applicable)
School Science Fair	February 4, 2005	Weather Presentation for science day by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to 3rd, 4th and 5th graders about basic weather patterns and what it is like to be a broadcast meteorologist. Spoke to the students about weather safety. Questions and answers followed the session.	Brook Glenn Elementary
Programs sponsored by educational institutions relating to career opportunities in broadcasting	February 17, 2005	WHNS Producer, Deilia Williams was present at the senior's final project presentations which included animation and web design using multi-media. The students were asked questions regarding their projects. The students were also very interested in job placement.	
Programs sponsored by educational Institutions relating to career opportunities in broadcasting	March 4, 2005	11 Girls / 5 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, what schools you have to go to in order to work at a television station, and they particularly enjoyed learning about how weather was forecasted. Questions may be asked by the group at any point during the tour. Tour Leader: WHNS National Sales Assistant	Brownie Troup #149
Programs sponsored by educational institutions relating to career opportunities in broadcasting	March 5, 2005	WHNS Talent, Jillian Simmons was Judge and MC for Student Design Challenge sponsored by General Electric. The event involved approximately 40 physics and science students in the 9th and 10th grades from area schools. These students were given a challenge for the day and had a few hours to come up with a plan and design. As the judge, discussed strategy with the students and evaluated their progress and final products. As the MC, announced the final results presented the awards to the students.	General Electric - Student Design Challenge
Programs sponsored by educational institutions relating to career opportunities in broadcasting	March 10, 2005	6 Children / 2 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was able to see behind the scenes of the newscast which they found most thrilling, and they especially enjoyed seeing how the weather was forecasted and how we used the green screen to show the weather. Questions may be asked by the group at any point during the tour. Tour Leader: WHNS National Sates Assistant	
Equal Employment Opportunity Management Awareness and Prevention Training	March 17, 2005	Seven department heads and managers participated in a EEO awareness training session. This training was conducted by Meredith's EEO Awareness & Employee Relations Department. The training covered topics such as employment discrimination (age, disability, gender, national origin, religion and race) as well as how to identify and prevent sexual harassment and discrimination in the workplace.	Meredith Corporation's EEO and Employee Relations Department

Type of Recruitment Initiatives	Date	Brief Description of Initiative/Names of station personnel involved in Initiative	Co-Sponsor's (if applicable)
Programs sponsored by educational nstitutions relating to career opportunities in proadcasting	March 24, 2005	A Boys / 4 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, and they particularly enjoyed learning about how weather was forecasted. Questions may be asked by the group at any point during the tour. Tour Leader: WHNS National Sales Assistant	Tiger Cubs Den 3 - Pack #107
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 1, 2005	WHNS News Assignment Editor and Chief Editor members of the Tri-County Advisory Committee met with school officials and given an overview of the school's programs and needs. Suggestions were made on course ideas and changes to their existing coursework was discussed.	Tri County Tech-Pendleton, SC
Job Falf	April 5, 2005	Participated in annual SCBA career job fair. Manager spoke with over 150 students regarding job possibilities and their area of interest. Recruited rising seniors and juniors for internships. Spoke with University department heads who accompanied students, and provided literature regarding WHNS internship program.	South Carolina Broadcasters Associations Annual Collegiate Job Fair - Columbia, SC
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 7, 2005	4 Boys / 4 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in how we create a newscast, and how the news is put on the air from the standpoint of production control. They enjoyed seeing themselves on camera, and then learning about the function of the edit bay. Questions may be asked by the group at any point during the tour. Tour Leaders: WHNS National Sales Assistant and Studio Technician	
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 14, 2005	WHNS Producer, Deilia Williams met with students at ITT Technical College to shoot and edit PSA spots for the Children's Little Theater. These spots are then taken to the station for review and suggestions on any needed improvement. From this experience, these students have learned a ten second spot will normally get more air time than a thirty or sixty second spot when it comes to PSA's. These students are then able to use this experience on their resumes.	
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 14, 2005	6 Boys / 6 Adults Station Tours include demonstration in Master Control, Production, Editing, News Room and Studio, including a weather demonstration with the green screen. This group was especially interested in production control, and they were allowed to move the cameras, and explained how the newscast is produced. Questions may be asked by the group at any point during the tour. Tour Leaders: WHNS Technical Director and National Sales Assistant	Tiger Cubs Pack #6

Type of Recruitment Initiatives	Date	Brief Description of Initiative/Names of	Co-Sponsor's (if applicable)
•••		station personnel involved in Initiative	
Awards Ceremony	April 19, 2005	Eastlan Baptist Church's media group. This group is in charge of taping and airing the weekly church services on a local television station. This was an awards ceremony for those involved in the broadcasts. These members were informed about the requirements and responsibilities of a News Anchor at Fox Carolina, and they asked many questions about the challenges of airing a live newscast.	Eastlan Baptist Church
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 25, 2005	WHNS talent, Diana Watson was asked to moderate a panel	USC-Upstate Spartanburg Chamber of Commerce
Programs sponsored by educational institutions relating to career opportunities in broadcasting	April 26, 2005	Weather Presentation by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to sixty church members at First Baptist Church about weather safety and how they forecast weather patterns Questions and answers followed the session.	First Baptist Church Laurens, SC
Programs sponsored by educational institutions relating to career opportunities in broadcasting	May 16, 2005	Weather Talk by WHNS Broadcast Talent, Michael Smith and Jillian Simmons to twelve students and one teacher. Talked about weather safety and how they forecast weather patterns. Questions and answers followed the session.	Greenville Classic Academy
Programs sponsored by educational institutions relating to career opportunities in broadcasting.	July 20, 2005	Weather Presentation by WHNS Broadcast Talent, Michael Smith to forty-five students at Mauddin Montessori School about basic weather patterns and what it is like to be a broadcast meteorologist. Spoke to the students about weather safety. Questions and answers followed the session.	Mauldin Montessori School
Programs sponsored by educational institutions relating to career opportunities in broadcasting	July 27, 2005	WHNS Producer, Deilia Williams interviewed ITT students as if they were applying for a job in Creative Services at Fox Carolina. Questions were provided by the producer and the ITT staff. These students were then graded on their interviews.	ITT Technical College

WHNS Recruilment Sources Report

In compliance with the Equal Employment Opportunity rules of the Federal Communications Commission, WHNS submits the following FCC EEO Public File Report. This report, required by 47 C.F.R. section 73.2080c(8), is filed on the WHNS website and in the WHNS Public File.

Reporting of Information Relative to Job Vacancies Filled by WHNS for the Period of August 1, 2004 to July 31, 2005. For the period of August 1, 2004 to July 31, 2005, WHNS filled the following job vacancies as defined by the FCC EEO rules.

YTD Recruiting Sources Report Job Vacancies: August 1, 2004 to July 31, 2005

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^{*} There was a departure from normal recruitment procedures for this position due to station specific needs.

Kets:
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